

**Class XII**

**GENERAL ENGLISH**

**Time: 3hrs**

**Theory: 80 Marks**

**IA: 20 Marks**

**(Listening and Speaking skills based practical: 18 marks**

**Book bank: 2 marks)**

**Total: 100 Marks**

**SYLLABUS AND THE STRUCTURE OF QUESTION PAPER**

**SECTION A**

**READING COMPREHENSION**

**16 marks**

1. This section will have two passages.
  - a. One unseen passage with a variety of Objective Type Questions, including Multiple Choice questions and Short Answer Questions to test comprehension, interpretation and inference. The length of this passage will be between 200 - 250 words. Six Multiple Choice type question and four Objective Type Questions (total 10 Marks) shall be asked from this passage.  
10x1=10
  - b. Unseen passage for Comprehension. (passage of 150-200 words) followed by two M.C.Q, 2 single line comprehension questions, one question on fill in the blank (two), one question on match the words(two).  
6x1=6

**SECTION B**

**WRITING SKILLS, GRAMMAR & TRANSLATION**

**26 Marks**

2. Precis writing (passage of about 150 words) 4
3. Letter writing (only official/ business / to the Editors/ Applications)(one out of any two) 5
4. Explaining Newspaper Headline (15-20 words)/ E-mail writing 3

5. a) Translation from English to Punjabi/Hindi (2 sentences out of 3) 2
- b) Translation from Punjabi/Hindi to English (2 sentences out of 3) 2
6. **Grammar items:**
- a. Determiners
- b. Use of Non-finites (Infinitives, Gerunds, Participles)
- c. Transformation of Sentences
- d. Voice
- e. Narration (3+2+2+2+1)=10

### SECTION C

#### LITERATURE TEXTBOOKS

**38 Marks**

7. It will consist of 6 objective type questions carrying one mark each. Objective type questions may include questions with one word to one sentence answer **or** fill in the blank **or** true/false **or** multiple choice type questions.
- a Lessons meant for intensive study 3×1=3
- b Lessons meant for extensive study 3×1=3
8. a) Comprehension question on a given stanza from poetry (4 questions including a question on name of the poet/poem/ Rhyme scheme / Simile / Metaphor / Personification/ Alliteration/ Imagery etc).(1 out of two given stanzas to be attempted) 4
- b) Central idea of poem (1out of 2.) 3
9. Three ( out of five) short answer questions of about 40 to 50 words from intensive study. 3×2=6
10. Two (out of four) short answer questions of about 40 to 50 words from extensive study. 2×2=4



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|----------------------------------|-----------------------|
| 4. On Saying 'Please'            | A. G. Gardiner        |
| 5. The Story of My Life          | Helen Keller          |
| 6. Two Gentlemen of Verona       | A. J. Cronin          |
| 7. In Celebration of Being Alive | Dr. Christian Barnard |
| 8. Gadari Babas in Kalapani Jail | Dr. Harish Puri       |

**Section B (Poetry)**

- |                          |               |
|--------------------------|---------------|
| 1. Prayer of the Woods   | Anonymous     |
| 2. On Friendship         | Khalil Gibran |
| 3. The Echoing Green     | William Blake |
| 4. Once upon a Time      | Gabriel Okara |
| 5. Father Returning home | Dilip Chitre  |
| 6. The Road Not Taken    | Robert Frost  |
| 7. On His Blindness      | John Milton   |

**Section C (Lessons for Extensive study)**

- |                               |                |
|-------------------------------|----------------|
| 1. The School for Sympathy    | E. V. Lucas    |
| 2. A Chameleon                | Anton Chekhov  |
| 3. Bholi                      | K. A. Abbas    |
| 4. The Gold Frame             | R. K. Luxman   |
| 5. The Barber's Trade Union   | Mulk Raj Anand |
| 6. The Bull beneath the Earth | K. S. Virk     |

## **GRAMMAR, COMPOSITION&TRANSLATION**

### **Grammar**

1. Determiners
2. Use of Non-finites (Infinitives, Gerunds, Participles)
3. Transformation of Sentences
4. Voice
5. Narration

### **Composition**

1. Precis writing
2. Letter writing (Official/Business/To Editors)
3. Applications
4. Explaining Newspaper Headlines
5. E-Mail writing

### **Translation from English to Hindi/Punjabi and Translation form Hindi/ Punjabi to English.**

### **(From Chapter 18 The Art of Translation given in the book English Grammar And Composition for XI and XII)**

**Note:-**Following two lessons& one poem have been deleted from the syllabus from academic session 2020-21 onwards.

Robots and People

Isaac Asimov

On Giving Advice

Joseph Addison

Cheerfulness Taught by Reason

Elizabeth Barret Browning

## **ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ**

**ਵਿਸ਼ਾ: ਅਕਾਦਮਿਕ ਸਾਲ 2020-21 ਲਈ ਨੌਵੀਂ ਤੋਂ ਬਾਰਵੀਂ ਸ਼੍ਰੇਣੀ ਲਈ Revised ਸਿਲੇਬਸ।**

ਵਿਸ਼ਵ ਭਰ ਵਿੱਚ Covid-19 ਮਹਾਂਮਾਰੀ ਦੇ ਮੱਦੇ ਨਜ਼ਰ ਸਕੂਲ ਬੰਦ ਹੋਣ ਕਾਰਨ ਵੱਖ-ਵੱਖ ਸ਼੍ਰੇਣੀਆਂ ਦੀ ਪੜ੍ਹਾਈ ਦਾ ਬਹੁਤ ਨੁਕਸਾਨ ਹੋਇਆ ਹੈ। ਇਸ ਕਰਕੇ ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ ਵੱਲੋਂ ਅਕਾਦਮਿਕ ਸਾਲ 2020-21 ਲਈ ਨੌਵੀਂ ਤੋਂ ਬਾਰਵੀਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਪਾਠਕ੍ਰਮ ਘਟਾਉਣ ਦਾ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ। ਸਿੱਖਣ ਪੱਧਰ ਦੀ ਮਹੱਤਤਾ ਮੁੱਖ ਰੱਖਦੇ ਹੋਏ ਸਿਲੇਬਸ ਇਸ ਢੰਗ ਨਾਲ ਘਟਾਉਣ ਦੀ ਕੋਸ਼ਿਸ਼ ਕੀਤੀ ਗਈ ਹੈ ਕਿ ਵਿਸ਼ੇ ਦੇ ਮੂਲ ਸੰਕਲਪ ਨੂੰ ਹਾਨੀ ਨਾ ਪਹੁੰਚੇ।

ਸਕੂਲ ਮੁਖੀਆਂ ਅਤੇ ਅਧਿਆਪਕਾਂ ਵੱਲੋਂ ਇਸ ਗੱਲ ਦਾ ਖਾਸ ਧਿਆਨ ਰੱਖਿਆ ਜਾਵੇ ਕਿ ਦੂਜੇ Topics ਨਾਲ ਰਾਬਤਾ ਰੱਖਣ ਲਈ ਲੋੜ ਅਨੁਸਾਰ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਘਟਾਏ ਗਏ Topics ਨੂੰ ਵੀ ਪੜ੍ਹਾਇਆ ਜਾਣਾ ਉਚਿਤ ਹੋਵੇਗਾ ਬੇਸ਼ਕ ਇਹ Topics ਆਂਤਰਿਕ ਮੁਲਾਂਕਣ ਅਤੇ ਸਾਲਾਨਾ ਇਮਤਿਹਾਨਾਂ ਦਾ ਹਿੱਸਾ ਨਹੀਂ ਹੋਣਗੇ।

ਘਟਾਏ ਗਏ ਸਲੇਬਸ ਦਾ ਵੇਰਵਾ ਹੇਠ ਦਿੱਤਾ ਗਿਆ ਹੈ।

## **30 % SYLLABUS REDUCTION**

### **CLASS 12**

### **GENERAL ENGLISH**

#### **TOPICS TO BE DELETED**

#### **Section A**

Lesson :Robots and People

Lesson: On Giving Advice

Lesson: In Celebration of Being Alive

Lesson : Ghadari Babas in Kalapani Jail

## **Section B**

Poem : Cheerfulness Taught by Reason

Poem : On His Blindness

## **Section C**

Lesson : The Bull beneath the Earth

## **Writing and Composition**

### **Letter Writing**

Following unsolved formal letters in English Grammar and Composition  
(10 OUT OF 29)

**7.** Imagine you are Mohan. You live at 83, Doon Valley, Dehradun. Write a letter to the Commissioner of your Municipal Corporation complaining about the insanitary conditions in your locality.

**8.** You are Arnab. You live at House No. 92, Model Town, Moga. Write a letter to the editor of a newspaper, highlighting the evil of eve-teasing and chain snatching.

**9.** Imagine you are Manjit. You live at 101, New Town, Mohali. Write a letter to the Mayor of your town, stressing the need for a public library in your town.

**11.** You are Rimpay. You live at House No. 65, Model Gram, Ludhiana. Write a letter to the S.H.O. of your town reporting the loss of your motorcycle.

**10.** Imagine you are Aman. Write a letter to the editor of a newspaper, highlighting the causes of indiscipline among the students

**12.** You are Bhawani. You live at House No. 29, Teacher Enclave, Kapurthala. Write a letter to a firm that the goods sent by it were defective and ask for a free replacement.

**13.** Suppose you are Pari. You live at House No. 101, Subhash Colony, Jalandhar. Write a letter to the General Manager of a firm to appoint you as Sales Manager.

**14.** Suppose you are Babita. Write a letter to the Deputy Commissioner of your district, about the flood situation in your area. You are Himalaya. You live at 118, Motia Apartments, Khanna. Write a letter to the S.D.O. (Electricity) against frequent breakdown of electricity in your locality.

**17.** Write an application to the District Educational Officer of your area for the job of E.T.T. teacher

**21.** Write a letter to your Bank Manager regarding the non-payment of interest on an amount you have deposited in your account.

### **Unsolved e-mails**

**1.** Write an e-mail to a friend inviting him for the opening ceremony of your new office.

**2.** Write an e-mail to your colleague informing about the change in schedule of meeting with client.

**3.** Write an e-mail to the Principal of your school, requesting her to procure some books for the school library.

**4.** Write an e-mail to your younger sister, asking her to come home from the hostel on the weekend.

**5.** Write an e-mail to your colleague, about the recent changes in the Sales policy of your company.

**6.** Write an e-mail to your father, requesting him to transfer some money in your account so that you can clear the dues before final exams.

**7.** Write an e-mail to a friend, requesting her to help you in preparing an important presentation for a big client.

**8.** Write an e-mail to the customer service centre of an e-commerce company, asking for replacement of a faulty Headphone set delivered to you.

**9.** You are a Manager at an Automobile Service Centre. Write an e-mail to your purchase department head about the immediate steps to be taken to check the shortage of supplies of spare parts at your location.

**10.** Suppose you are Tegh. Write an e-mail to Gurbir, your friend, asking him to join you for dinner at your home on the weekend.

**GRAMMAR:**

**Transformation of sentences-Only two types to be studied for examination-(i)usage and removal of 'too' (ii) interchange of degrees,rest types of transformation to be deleted**

**Narration-Unsolved Exercises from 11 to 15(Grammar and Composition)**

**Voice- Unsolved Exercises 26 to 34**